

# Policy

BOARD OF EDUCATION  
HORTONVILLE AREA SCHOOL DISTRICT

OPERATIONS  
8431/ Page 1 of 2

## PREPAREDNESS FOR TOXIC HAZARDS

The Board is concerned for the safety of the students and staff members and will attempt to comply with all Federal and State statutes and regulations to protect them from hazards that may result from industrial accidents beyond the control of school officials.

### **TOXIC HAZARDS**

These hazards exist in chemicals, pesticides, and other substances used in the school setting such as laboratories, science classrooms, kitchens, and in the cleaning of rooms and equipment.

The District Administrator, or another designated and qualified person will serve as the Toxic Hazard Preparedness (THP) Officer. The THP Officer will:

- Identify potential sources of toxic hazard in cooperation with material suppliers who supply Safety Data Sheets (SDS's)
- Ensure that all incoming materials, including portable containers, are properly labeled with the identity of the chemical, the hazard warning, and the name and address of the manufacturer or responsible party;
- Maintain a current file of SDS for all hazardous materials present on District property;
- Design and implement a written communication program which:
  1. Lists hazardous material present on District property;
  2. Details the methods used to inform staff and students of the hazards;
  3. Describes the methods used to inform contractors and their employees of any hazardous substances to which they may be exposed and of any corrective measures to be employed;
  4. Conduct a training program for all District employees on such topics as detection of hazards, explanation of the health hazards to which they could be exposed in their work environment, and the District's plan for communication, labeling, etc.;
  5. Ensure that any vendor or staff member who applies pesticides on District property provides notification each year, prior to any application, to all staff members 1) that a pesticide is to be applied, 2) the type of pesticide and its potential side effects, 3) location of the application, and 4) date of the application.

In fulfilling these responsibilities, the Environmental Management Consultants, Inc. may enlist the aid of county and municipal authorities and, if possible, the owners or operators of identified potential sources of toxic hazard.

In accordance with Federal law, the District will designate a Chemical Hygiene Officer (CHO) to maintain safety standards regarding chemical usage within classrooms and other instructional areas. The CHO, who is qualified by training or experience, will provide technical guidance in the development and implementation of the Chemical Hygiene Plan.

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**OPERATIONS  
8431/ Page 2 of 2**

Nothing in this policy should be construed in any way as an assumption of liability by the Board for any death, injury, or illness that is the consequence of an accident or equipment failure or negligent or deliberate act beyond the control of the Board or employees.

The District will comply with any lead-screening requirements promulgated by the Department of Health and Social Services.

Legal References:

101.58 et seq, 254.162, 254.20, Wis. Stats

15 U.S.C. 2601

20 U.S.C. 4022

20 U.S.C. 4014

20 U.S.C. 4011

20 U.S.C. 4011 et seq.

29 C.F.R. 1910.1450(b)

OSHA Brief – Hazard Communication Standard: Safety Data Sheets

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